

STATE OF CONNECTICUT  
**DEPARTMENT OF CONSUMER PROTECTION**  
 OCCUPATIONAL & PROFESSIONAL LICENSING DIVISION  
 Telephone: (860) 713-6145



## **APPLICATION FOR REGISTRATION OF INTERIOR DESIGNER**

### INSTRUCTIONS:

All spaces must be completed - please print in ink or type. This application **must be accompanied by a check or money order for the correct fee as listed below**, made payable to: "Treasurer, State of Connecticut". **Application fees are non-refundable.** All registrations expire annually on December 31st.

**If application and fee is received between:**

**January 1 - March 31**

**April 1 - June 30**

**July 1 - September 30**

**October 1 - December 31**

**Fee:**

**\$150.00**

**\$112.50**

**\$ 75.00**

**\$ 37.50**

*\*Note: Architects licensed in this state shall not be required to pay such fee*

→ Return your completed application and fee to:

*Department of Consumer Protection, License Services Division, 165 Capitol Avenue, Hartford, CT 06106.*

<b>Name of Applicant</b>			
<b>Street Address</b>		<b>City</b>	<b>State</b>
<b>Tel Number (w/area code)</b>		<b>Social Security No.</b>	<b>Zip Code</b>
<b>Tel Number (w/area code)</b>		<b>Date of Birth</b>	<b>Place of Birth:</b>
<b>Employer Name/Business Name if Self Employed</b>			
<b>Employer/Business Address</b>			<b>Employer/Business Telephone#</b>
<b>Have you ever been refused a Certificate of Registration as an Interior Designer or held such registration which lapsed, was suspended, or been revoked by any State or Territory of the United States? YES [ ] NO [ ] If YES, please include a written explanation with this application.</b>			
<b>Have you ever applied for registration as an Interior Designer in the State of Connecticut prior to this application? YES [ ] NO [ ] If YES, please specify the date ____/____/____</b>			
<b>Has the applicant ever been convicted of a felony crime? YES [ ] NO [ ] If yes - please attach a statement including the date(s) of the conviction(s), the court(s) where the case(s) were decided and a description of the circumstances involved.</b>			

**QUALIFICATIONS FOR REGISTRATION** You must submit proof of any one of the following categories as qualification for registration as an Interior Designer. Check the appropriate category.

**Passed the Uniform National Examination established by the National Council for Interior Designer Qualification. (NCIDQ must forward an official copy of your grades in support of your application.)**

- ☐ **Passed any other examination with standards or requirements equal to or greater than those established by NCIDQ. (Applicant must submit documents and other materials, with this application, for the Commissioner to determine equivalency.)**
- ☐ **An architect licensed in the State of Connecticut. (Applicant must submit a copy of his/her current Connecticut Architect's license with this application.)**
- ☐ **Currently registered or licensed in another State having registration or licensing standards or requirements equal to or greater than the standards or requirements established in Chapter 396A. (Applicant must submit proof of such registration/licensing, with this application, for the Commissioner to determine equivalency.)**

INTERIOR DESIGNERS Ch. 396a of the General Statutes of Connecticut

Sec. 20-377k. Definitions. As used in this chapter: (1) "Commissioner" means the Commissioner of Consumer Protection; and (2) "interior designer" means a person qualified by education, experience and examination who (A) identifies, researches and creatively solves problems pertaining to the function and quality of the interior environment; and (B) performs services relative to interior spaces, including programming, design analysis, space planning and aesthetics, using specialized knowledge of non-load-bearing interior construction, building systems and components, building codes, equipment, materials and furnishings; and © prepares plans and specifications for non-load-bearing interior construction, materials, finishes, space planning, reflected ceiling plans, furnishings, fixtures and equipment relative to the design of interior spaces in order to enhance and protect the health, safety and welfare of the public.

Sec. 20-377l. Use of title. No person shall use the title "interior designer" or display or use any words, letters, figures, title, advertisement or other device to indicate that he is an interior designer, unless he (1) has obtained a certificate of registration as provided in sections 20-377k to 20-377v, inclusive; or (2) is an architect licensed in this state; or (3) has used or was identified by the title of "interior designer" for at least one year immediately preceding October 1, 1983.

Sec. 20-377m. Application for certificate of registration. Fee. (a) A person seeking a certificate of registration as an interior designer shall apply to the commissioner in writing, on a form provided by said commissioner. Such application shall include the applicant's name, residence address, business address and such other information as said commissioner may by regulation require. (b) Each application for a certificate of registration shall be accompanied by a fee of one hundred fifty dollars, provided any architect licensed in this state shall not be required to pay such fee.

Sec. 20-377n. Qualifications for certificate of registration. Reciprocity. (a) Except as provided in subsections (b), © and (d) of this section, no person shall be issued a certificate of registration as an interior designer unless he submits satisfactory proof that he has passed the uniform national examination established by the National Council for Interior Design Qualifications or that he has passed any other examination with standards or requirements equal to or greater than those established by such council, provided the requirements in this subsection shall not be applicable to an architect licensed in this state. (b) The commissioner may issue a certificate of registration as an interior designer, without examination, to any person who is currently registered or licensed in another state having registration or licensing standards or requirements equal to or greater than the standards or requirements established in sections 20-377k to 20-377v, inclusive. (c) The commissioner shall issue a certificate of registration as an interior designer, without examination, to any person who used or was identified by the title of "interior designer" for one year or more immediately preceding October 1, 1983, and who is otherwise qualified for a certificate of registration as an interior designer in accordance with the provisions of sections 20-377k to 20-377v, inclusive, provided such person applies for such certificate not later than July 1, 1991. (d) The commissioner may issue a certificate of registration as an interior designer to any person who submits satisfactory proof that he has passed, prior to October 1, 1988, the uniform national examination established by the Interior Design Society of Chicago, Illinois, provided such person applies for such certificate not later than July 1, 1989.

Sec. 20-377o. Issuance of certificate of registration. Suspension, revocation, refusal to renew. Notice and hearing. (a) Upon receipt of a completed application and fee, the commissioner shall: (1) Issue and deliver to the applicant a certificate of registration as an interior designer; or (2) refuse to issue such certificate. The commissioner may suspend, revoke or refuse to renew any certificate issued under sections 20-377k to 20-377v, inclusive, for any of the reasons state in section 20-377s. (b) Upon refusal to issue a certificate the commissioner shall notify the applicant of the denial and of his right to request a hearing within ten days from the date of receipt of the notice of denial. (c) In the event the applicant requests a hearing within such ten days, the commissioner shall give notice of the grounds for his refusal and shall conduct a hearing concerning such refusal in accordance with the provisions of chapter 54 concerning contested matters.

Sec. 20-377p. Commissioner to maintain roster, index and record of registrants. A certificate of registration as an interior designer shall be evidence that the person named in the certificate is entitled to the rights and privileges of a registered interior designer while such certificate remains in effect. The commissioner shall keep a roster of the names and addresses of all registered interior designers, all architects licensed in accordance with the provisions of chapter 390 and of such other information as the commissioner may by regulation require. Annually, during the month of September, the commissioner shall place such roster on file with the Secretary of State and with the building department and library of each town. The commissioner shall maintain an index and record of each certificate of registration. A certificate shall remain in effect until revoked or suspended as provided in section 20-377s.

Sec. 20-377q. Investigations. Subpoenas. Injunctions. (a) The commissioner may conduct investigations and hold hearings on any matter under the provisions of sections 20-377k to 20-377v, inclusive. Said commissioner may issue subpoenas, administer oaths, compel testimony and order the production of books, records and documents. If any person refuses to appear, to testify or to produce any book, record, paper or document when so ordered, upon application of the commissioner, a judge of the Superior Court may make such order as may be appropriate to aid in the enforcement of this section. (b) The Attorney General, at the request of the commissioner, is authorized to apply in the name of the state of Connecticut to the Superior Court for an order temporarily or permanently restraining and enjoining any person from violating any provision of sections 20-377k to 20-377v, inclusive.

Sec. 20-377r. Grounds for revocation or suspension of certificate of registration. Notice and hearing. (a) The commissioner may revoke or suspend any certificate of registration as an interior designer for: (1) Conduct of a character likely to mislead, deceive or defraud the public or said commissioner; (2) gross incompetence or (3) violation of any of the provisions of sections 20-377k to 20-377v, inclusive, or any regulation established pursuant to any of such provisions. (b) The commissioner shall not revoke or suspend any certificate of registration as an interior designer except upon notice and hearing in accordance with chapter 54.

Sec. 20-377s. Display of certificate of registration. Prohibitions. Transfer. Expiration of certificate. Renewal fees. (a) A registered interior designer shall exhibit his certificate of registration upon request by any interested party. (b) No person shall: (1) Present or attempt to present, as his own, the certificate of another, (2) knowingly give false evidence of a material nature to the commissioner for the purpose of procuring a certificate, (3) use or attempt to use a certificate which has expired or which has been suspended or revoked, (4) represent himself falsely as, or impersonate, a registered interior designer or (5) include his certificate number as a part of any advertisement or represent in any manner that his certificate of registration constitutes an endorsement of the quality of his workmanship or of his competency by the commissioner. (c) Certificates of registration issued to an interior designer shall not be transferable or assignable. (d) All certificates of registration issued under the provisions of sections 20-377k to 20-377v, inclusive, except those issued during the period commencing July 1, 1988, and ending June 30, 1989, shall expire annually. (e) The fee for renewal of a certificate of registration as an interior designer shall be one hundred fifty dollars, provided any architect licensed in this state shall not be required to pay such fee. (f) No certificate of registration issued during the period commencing July 1, 1988, and ending June 30, 1989, shall expire prior to July 1, 1989. Commencing July 1, 1989, such certificates shall expire annually.

Sec. 20-377t. Regulations. The Commissioner of Consumer Protection shall adopt regulations in accordance with the provisions of chapter 54 in order to carry out the provisions of sections 20-377k to 20-377v, inclusive.

Sec. 20-377u. Appeals. Any person aggrieved by an order or decision of the commissioner under sections 20-377k to 20-377v, inclusive, may appeal therefrom in accordance with the provisions of section 4-183.

Sec. 20-377v. Penalties. Any person who knowingly, willfully or intentionally violates any provision of sections 20-377k to 20-377u, inclusive, shall be fined not more than five hundred dollars or imprisoned not more than one year or be both fined and imprisoned.

## AFFIDAVIT

*(To be made before a Notary Public or other official qualified by law to administer oaths)*

**The undersigned being duly sworn, upon his/her oath deposes and says that the foregoing statements to the best of his/her knowledge and belief are true and made in good faith.**

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

Subscribed and sworn to before me:

\_\_\_\_\_  
Signed: Notary Public

\_\_\_\_\_  
Date